

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

December 16, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:02 a.m. on December 16, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in person were Trustees Lance Fricke and Mike Lenius. Absent: Gerald Stelter and Amber Hunt. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson, Lans Flickinger and Mayor-Elect Robert Hill. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 18, 2021 public hearing and minutes of the November 18, 2021 regular meeting, Bills #20256-0280; electronic payments #8804070-4113 and direct deposit advice #9902951-2966; Month end and operations reports were approved with a motion by Fricke, second by Lenius.

Business Conducted: 1) Mayor-Elect Robert Hill introduced himself and reported he intends to reappoint Gerald Stelter and Lance Fricke to the Board of Trustees. 2) Kress reported meeting with PDCM for Annual Insurance Review; Office was closed for Professional Development on December 6th and December 7th; Staff preparing and completing tasks related to end of year; Office staff is scheduled to view CPNI training video to meet annual certification requirements for the FCC; Insert notifying customers of cable rate change effective January 1, 2022 was included in the November 30 and December 15 statements. 3) Hearn presented a preview of the new website and reported that the commercial is currently airing. 4) Vandenburg discussed C4 and Calix Utilization; 5) An outage affecting 115 customers for 7 hours on the NE side due to a faulty transmitter on a Node. 6) An outage affecting one customer lost service on December 15, 2021 due to windstorm. 7) No Old Business. 8) New Business-City IT Services. 9) Review of City IT Services provided by Sidles/Vandenburg. 10) Consensus to continue IT Support Service with City of Independence under current terms. 11) Discussion on preparing a 28E Agreement with the City pertaining to Cyber Security. 12) Motion by Lenius to prepare the 28E agreement, second by Fricke. 13) The next regular Board meeting will be Thursday January 27, 2022 at 9:00 a.m.. 14) An upcoming meeting has been set for Thursday February 24, 2022 at 9:00 a.m.. 15) Lenius moved to go into closed session at 9:30 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 16) ITU back into regular session at 9:40 a.m.. 17) Moved for adjournment at 9:41 a.m. with a motion by Fricke, second by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved