

**INDEPENDENCE LIGHT & POWER**  
**MINUTES OF REGULAR BOARD MEETING**

**December 16, 2021**

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 9:42 a.m. on December 16, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in person were Trustees Lance Fricke and Mike Lenius. Absent: Gerald Stelter and Amber Hunt. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson, Lans Flickinger and Mayor-Elect Robert Hill. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 18, 2021 public hearing and minutes of the November 18, 2021 regular meeting, Bills #43569-3610; electronic payments #8803764-3797, AR2010-1969; and direct deposit advice #9905641-5664; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) Kress reported meeting with PDCM for Annual Insurance Review; Office was closed for Professional Development on December 6<sup>th</sup> and December 7<sup>th</sup>; Staff preparing and completing tasks related to end of year; Staff is scheduled to view CPNI training video to meet annual certification requirements for the FCC; Insert notifying customers of cable rate change effective January 1, 2022 was included in the November 30 and December 15 statements. 3) Hearn presented a preview of the new website and reported that the commercial is currently airing. 4) Sidles reported line crews working on streetlight project along 6<sup>th</sup> Avenue and removing piping out of plant as time allows. 5) An outage occurred on December 15, 2021 at 8:32 p.m. affecting one customer in the NE due to a tree down through service line; 6) No service from December 15<sup>th</sup>-17<sup>th</sup> at 207 10<sup>th</sup> Ave NW due to grain bin blowing down in windstorm. 7) Old Business-update on ITC transmission. 8) New Business-Review of Agreement for Billing Services and Water Meter Reading. 9) Sidles presented the proposed agreement to include no meter reading charge to the City and any time spent on water meters that are not yet converted to AMI be tracked and reported in the Donated Labor. 10) Proposed a 2.5% increase to the annual Billing Service fee. 11) Motion by Fricke to approve proposed Billing Service fee, second by Lenius. 12) Starting next month the audio/video of the Board Meeting will be through Microsoft Teams, an email with link will be sent prior to meeting. 13) The next regular Board meeting will be Thursday January 27, 2022 at 9:00 a.m.. 14) An upcoming meeting has been set for Thursday February 24, 2022 at 9:00 a.m.. 15) Moved for adjournment at 10:05 a.m. with a motion by Lenius, second by Fricke.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved