

**INDEPENDENCE TELECOM UTILITY**

**MINUTES OF BOARD OF TRUSTEES**

**October 28, 2021**

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:02 a.m. on October 28, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in-person were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the September 30, 2021 regular meeting, Bills #20158, 20182-0222; electronic payments #8803984-4002, #8804004-4027 and direct deposit advice #9902911-2926; Month end and operations reports were approved with a motion by Fricke, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Kress reported Public Hearing documents will be prepared by November 3, 2021; Office hours will be modified December 6<sup>th</sup> and 7<sup>th</sup> to accommodate Utilization Review related to the CIS/Billing conversion. 3) Hearn reported continuing to work with WPPI Energy on adding content and formatting of new website; Continuing to reach out to customers for scheduling of fiber conversion; Currently working with ICAN to produce a commercial to air in December; Marketing plan created for 2022. 4) Vandenburg reported **Internet** updates: a) C4 Utilization up slightly; b) Calix Utilization remains steady; **Construction** updates: a) Conversions continue on SW; b) Conversion begins on NW; **Outage** updates: a) No outages to report; **Phone** updates: a) No changes; **Cable TV** updates: a) 148 of 185 channels converted to new C-Band spectrum. 5) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions on NW and SW; **Cable TV:** a) Continue channel conversions; **Internet:** a) No changes; **Phone:** a) No changes. 6) Old Business – None. 7) New Business – Proposed 2022 Budget discussion. 8) The 2022 Budget Public Hearing is set for Thursday November 18, 2021 at 9:00 a.m., with the next regular Board meeting to follow. 9) An upcoming meeting has been set for Thursday December 16, 2021 at 9:00 a.m.. 10) Lenius moved to go into closed session at 9:40 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 11) ITU back into regular session at 9:55 a.m.. 12) Moved for adjournment at 9:55 a.m. with a motion by Hunt, second by Stelter.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved