

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

August 26, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 10:20 a.m. on August 26, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in-person were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the July 29, 2021 regular meeting, Bills #20125-20155; electronic payments #8803884-3936 and direct deposit advice #9902879-2894; Month end and operations reports were approved with a motion by Fricke, second by Hunt.

Business Conducted: 1) No public request or comment. 2) Consensus to amend agenda to include discussion on American Rescue Act funds. 3) Sub-committee consisting of Sidles, Vandenburg, Hunt and Harvey formed for any further discussion on American Rescue Act funds. 4) Vandenburg noted that any customers affected by the storm outage at approx. 2:45 p.m. on Tuesday August 24, 2021 were all back online by 7:00 p.m. 5) Vandenburg reported **Internet** updates: a) C4 Utilization up slightly; b) Calix Utilization remains steady; **Construction** updates: a) Conversions continue on the NE side; b) Conversions continue on SW side; **Outage** updates: a) noted during earlier discussion; **Phone** updates: a) Thursday morning August 26, 2021 down T1 connection between ILPT and East Buchanan Telephone Coop, with no impact to customers due to redundant link; **Cable TV** updates: a) 144 of 185 channels converted to new C-Band spectrum; b) Substantial changes regarding local programming-TV guide updated to reflect. 6) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Finish 2021 NW fiber build; c) Begin NW conversion; d) Engineer build for 2022 inclusive of node 4 and node 5 on the SE side; **Cable TV:** a) Continue channel conversions; b) Replace satellite hardware; **Internet:** a) No changes. 7) Old Business – GM Performance Evaluation with consensus by Trustees the review is accurate and complete. 8) New Business – Board Self Evaluation: Consensus to table for September 30, 2021 Board meeting. 9) New Business – COVID 19 Policy discussion noting concerns and workplace mitigation strategies-will continue to monitor the situation. 10) The next regular Board meeting will be Thursday September 30, 2021 at 9:00 a.m.. 11) An upcoming meeting has been set for Thursday October 28, 2021 at 9:00 a.m. 12) Fricke moved to go into closed session at 10:33 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 13) ITU back into regular session at 10:40 a.m.. 14) Moved for adjournment at 10:40 a.m. with a motion by Lenius, second by Hunt.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved