

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

July 29, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:35 a.m. on July 29, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in-person were Trustees Gerald Stelter, Lance Fricke and Amber Hunt. Absent: Mike Lenius. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson [Virtual] and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the June 24, 2021 regular meeting, Bills #20087-20124; electronic payments #8803840-3883 and direct deposit advice #9902862-2878; Month end and operations reports were approved with a motion by Stelter, second by Hunt.

Business Conducted: 1) No public request or comment. 2) Dashboard review by Sidles. 3) Vandenburg reported **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; **Construction** updates: a) Conversions continue on the NE side; b) Conversions continue on SW side; c) NW build 70% complete; **Outage** updates: a) No known outages to report; **Phone** updates: a) Hold music is now live for Hosted PBX customers; **Cable TV** updates: a) 141 of 185 channels converted to new C-Band spectrum; b) New Digital Box Guide ready for deployment. 4) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Continue 2021 NW fiber build; **Cable TV:** a) Continue channel conversions; b) Replace satellite hardware; **Internet:** a) no changes; 5) Old Business – None. 6) New Business – None. 7) The next regular Board meeting will be Thursday August 26, 2021 at 9:00 a.m.. 8) An upcoming meeting has been set for Thursday September 30, 2021 at 9:00 a.m. 9) Fricke moved to go into closed session at 9:50 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 10) ITU back into regular session at 9:53 a.m.. 11) Discussion on COVID mitigation strategy for the Utility – will include as an agenda item for the August 26, 2021 meeting. 12) Moved for adjournment at 10:03 a.m. with a motion by Hunt, second by Stelter.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved

Fiber build discussion.