

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

June 24, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:01 a.m. on June 24, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video or in-person were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the May 27, 2021 regular meeting, Bills #20061-20086; electronic payments #8803794-3823, #8803825-3839 and direct deposit advice #9902844-2861; Month end and operations reports were approved with a motion by Fricke, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Dashboard review by Sidles. 3) Hearn reported progress is being made with Website updates; In planning stage for late September participation in this years' Farmer's Market in observance of Public Power Week. 4) Vandenburg reported **Internet** updates: a) C4 Utilization down slightly; b) Calix Utilization up slightly; **Construction** updates: a) Conversions continue on the NE side; b) Conversions continue on SW side; c) NW build 60% complete; **Outage** updates: a) No known outages to report; b) Maintenance window for Node 11 replacement took place from 6:00 a.m.–9:00 a.m. Monday June 21, 2021; **Phone** updates: a) No changes; **Cable TV** updates: a) 142 of 185 channels converted to new C-Band spectrum; 5) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Continue 2021 NW fiber build; **Cable TV:** a) Continue channel conversions; b) Replace satellite hardware; c) Begin Digital Box upgrades; **Internet:** a) no changes; 6) Franchise fee report review. 7) Old Business – None. 8) New Business-Buchanan County Historical Society request discussion. 9) A motion by Lenius regarding a one-time donation of \$1138.70 to Buchanan County Historical Society was not considered by the Board, as it did not receive a second. 10) A motion by Harvey for a one-time donation of \$750.00 from the 2022 WPPI Community Contributions Fund to the Buchanan County Historical Society to purchase security camera equipment for both buildings, second by Lenius. 11) Roll call vote: Lenius AYE, Fricke NAY; Stelter AYE; Hunt NAY; Harvey AYE; The motion passed with 3 votes in favor and 2 against. 12) The next regular Board meeting will be Thursday July 29, 2021 at 9:00 a.m.. 13) An upcoming meeting has been set for Thursday August 26, 2021 at 9:00 a.m. 14) Hunt moved to go into closed session at 9:40 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 15) ITU back into regular session at 9:42 a.m.. 16) Discussion on where to watch Olympic sports. 17) Moved for adjournment at 9:44 a.m. with a motion by Fricke, second by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved

Fiber build discussion.