

Independence Telecommunications Utility
(Referred to hereafter as "ITU")
JOB DESCRIPTION

Position Title: Construction Intern
Department: Telecommunications
Supervisor: Telecommunications Systems Engineer

FLSA Status: Nonexempt
Bargaining Unit/ Entry Level
Work Classification: Advanced Labor

Rate: Hourly

JOB SUMMARY:

The Construction Intern provides support to the telecom construction crew in coordinating the on-site construction activities related to building fiber to customer homes. In addition to providing general labor, the construction intern will assist in monitoring the completion of each construction phase through scheduling and coordination of activities as directed by the Telecom Manager.

JOB DUTIES AND RESPONSIBILITIES:

1. Responsible for creating and maintaining positive and professional customer service relations with customers and staff.
2. Trains and learns through the performance of tasks and activities related to all phases of the construction process
3. Ensures a clean, safe work environment to include the removal of debris from job site.
4. Perform other duties as assigned

MINIMUM QUALIFICATIONS:

- Minimum of a High School Diploma.
- Ability to interact with customers and co-workers in a positive and effective manner
- In-depth knowledge or ability to quickly learn company safety rules and regulations
- Possess professional abilities to work in a team environment
- Must have or be able to obtain a valid Iowa driver's license within 3 months of hire date
- Good oral and communication skills
- Excellent decision-making and technical skills
- Must be physically and mentally able to safely function in all aspects of this position

- Ability to work independently without specific direction and to effectively organize and establish work priorities

PHYSICAL REQUIREMENTS/ WORKING CONDITIONS:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical activities include:

- Driving and operating trucks and equipment.
- Work is a combination of indoors and outdoors, in all weather conditions.
- Driving for extended periods, in all driving conditions.
- Possesses verbal and oral abilities necessary to communicate effectively in person, on telephone, and email.
- Possesses the manual abilities to work with heavy and light tools and materials.
- Possess the ability to work out of a bucket truck at various heights.
- Climbs ladders; works at various heights.
- Duties entail full body exertion, lifting, carrying, walking, pulling, and pushing. Lifts up to 60 pounds.

DEFINITIONS:

ITU	Independence Telecommunications Utility
OSHA	Occupational Safety and Health Administration
FLSA	Fair Labor Standards Act
NOC	Network Operations Center
FCC	Federal Communications Commission
NESC	National Electrical Safety Code
IL&P	Independence Light & Power
HFC	Hybrid Fiber- coaxial
IT	Information Technology
ISP	Internet Service Provider

Employee _____ **Date** _____

Supervisor _____ **Date** _____

HR _____ **Date** _____

General Manager _____ **Date** _____