

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

February 25, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:03 a.m. on February 25, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the January 28, 2021 regular meeting, Bills #19913-9942; electronic payments #8803600-3603; #8803605-3644 and direct deposit advice #9902771-2786; Month end and operations reports were approved with a motion by Hunt, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Sidles provided an overview of the month end reports. 3) Kress reported currently reviewing updated statistical information for Telecom services. 4) Hearn reported launching of the Independence Light & Power, Telecommunications redesigned logo; Residential & Business brochure updates in process; Working with WPPI on Website; 2021 ILPT Scholarship program information has been distributed to ICSD; Independence Post Prom committee and St. John's PTO have reached out to ITU for contributions. 5) Discussion on donation requests. 6) A motion by Lenius to donate to Independence High School Post Prom scheduled for Saturday, April 17, 2021 in goods and services package valued at \$1000.00 and to donate to the annual St John's Spring Fling event scheduled for March 20, 2021 in goods and services package valued at \$900.00, second by Fricke. 7) Vandenburg reported **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; c) New subnet in place on the fiber network adding 500 new available IP addresses to the system; **Construction** updates: a) Conversions continue on the NE & SW sides; b) Drops continue on SW side; **Outage** updates: a) An outage occurred on Friday February 12, 2021 affecting all customers for approximately 5 minutes; **Phone** updates: a) New long-distance trunk in place; b) BCCH 46 phone Hosted PBX system in place; Business converted to ILPT SIP trunk; **Cable TV** updates: a) 8 new receivers in place for HITS; b) Fox rebranded from KFXA to KGAN; **ILPT Internal Network:** a) Email conversion for ILPT completed-staff now using @ilpt.com domain. 8) Discussion on ILPT email offering. 9) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Continue hanging aerial drops; **Cable TV:** a) Begin receiver changes for National Fox channels; **Internet:** a) no changes; **Phone:** a) New 6 phone Hosted PBX customer to be installed; **ILPT Internal Network:** a) Upgrade internal Firewall for increased cyber security. 10) Old Business - Health /Benefit renewal effective 4/1/21. 11) A motion by Stelter to approve signature of 2021 Health/Benefit documents inclusive of Complete Blue 4000 & Blue Dental 2000 w/orthodontia plans effective April 1, 2021, second by Fricke. 12) No New Business. 13) The next regular Board meeting will be Thursday March 25, 2021 at 9:00 a.m.. 14) An upcoming meeting has been set for Thursday April 29, 2021 at 9:00 a.m.. 15) Fricke moved to go into closed session at 9:45 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 16) ITU back into regular session at 9:53 a.m.. 17) Moved for adjournment at 9:53 a.m. with a motion by Hunt.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved