

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

January 28, 2021

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 11:01 a.m. on January 28, 2021 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the December 17, 2020 regular meeting, Bills #19867-9912; electronic payments #8803552-3599 and direct deposit advice #9902755-2770; Month end and operations reports were approved with a motion by Fricke, second by Stelter.

Business Conducted: 1) No public request or comment. 2) Kress reported continue to work on statistical reporting for Telecom services. 3) Vandenburg reported **Internet** updates: a) C4 Utilization slightly down; b) Calix Utilization slightly up; c) Marks first time in 5 years utilization of C4 down at start of the year; **Construction** updates: a) Conversions continue on the NE side; b) Drops continue on SW side & conversions have begun; c) Equipment ordered to begin 2021 fiber build on the NW side; **Outage** updates: a) None to report; **Phone** updates: a) E911 changeover has been completed; **Cable TV** updates: a) Receiver conversions have begun in preparation of 5G changes; **ILPT Internal Network:** a) New AD server in place. 4) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Continue hanging aerial drops in SW; **Cable TV:** a) HITS receivers to be converted; **Internet:** a) no changes; **Phone:** a) Hosted PBX phone system being proposed to BCCH; **ILPT Internal Network:** a) Shut down old AD server. 5) New Business-Investment options, Sidles noting funds currently revolving. 6) New Business - Health /Benefit renewal effective 4/1/21. 7) A motion by Hunt to approve signature of 2021 Health/Benefit documents to be presented at February 25, 2021 Board meeting, second by Fricke. 8) New Business - Board of Trustees Officer Election. 9) A motion by Lenius for all positions to remain unchanged – Chairman: Harvey; Chairman Pro-Tem: Fricke; Secretary /Treasurer: Lenius, second by Stelter. 10) The next regular Board meeting will be Thursday February 25, 2021 at 9:00 a.m.. 11) An upcoming meeting has been set for Thursday March 25, 2021 at 9:00 a.m.. 12) Hunt moved to go into closed session at 11:10 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 13) ITU back into regular session at 11:12 a.m.. 14) Moved for adjournment at 11:12 a.m. with a motion by Lenius, second by Fricke.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved