

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

December 17, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:01 a.m. on December 17, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 19, 2020 public hearing and minutes of the November 19, 2020 regular meeting, Bills #19835-9866; electronic payments #8803486, #8803509-3551 and direct deposit advice #9902739-2754; Month end and operations reports for October and November 2020, were approved with a motion by Fricke, second by Stelter.

Business Conducted: 1) No public request or comment. 2) Kress reported Technicians & Lineman participated in Safety Training-Lockout/Tagout, Power & Hand Tools and Hazcom on Tuesday December 15, 2020; Continue to work on statistical reporting numbers for Telecom services. 3) Marketing reported updating of Website & applications to reflect upcoming rate changes effective January 1, 2021; Providing additional customer support related to software conversion. 4) Vandenburg reported **Internet** updates: a) C4 Utilization slightly up; b) Calix Utilization slightly up; **Construction** updates: a) Drops complete on NE side & conversions have begun; b) Drops have started on SW side & conversions have begun; **Outage** updates: a) None to report; **Phone** updates: a) No changes; **Cable TV** updates: a) No changes. 5) Vandenburg reported upcoming items: **Construction:** a) Continue fiber conversions; b) Continue hanging aerial drops; **Cable TV:** a) KGAN/KFXA to merge signal in January 2021. ILPT needs to test output & research alternatives to over the air reception of the signal; **Internet:** a) Aureon internet feed to be upgraded from 5Gb to 10Gb; **Phone:** a) Begin conversion of E911 to Bandwidth; **ILPT Internal Network:** a) Finalize internal network updates including new Active Directory & File Server; b) New AD server & VM environment to be launched January 2021. 6) Discussion on liquidation of unused equipment through sealed bid process. 7) A motion by Fricke to approve liquidation of unused equipment using a sealed bid process, second by Hunt. 8) No Old Business. 9) New Business-City IT Services. 10) Review of City IT Services provided by Sidles/Vandenburg. 11) Consensus to continue IT Support Service with City of Independence under current terms. 12) Discussion on Banking Resolution 2020-01 Naming Depositories. 13) A motion by Hunt to accept Banking Resolution 2020-01 Naming Depositories, inclusive of removal of Farmers State Bank as a depository, along with removal of funds from Farmers State Bank to BankIowa Money Market, second by Stelter. 14) The next regular Board meeting will be Thursday January 28, 2021 at 9:00 a.m.. 15) An upcoming meeting has been set for Thursday February 25, 2021 at 9:00 a.m.. 16) Lenius moved to go into closed session at 9:36 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 17) ITU back into regular session at 9:39 a.m.. 18) Moved for adjournment at 9:40 a.m. with a motion by Lenius, second by Stelter.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved