

**INDEPENDENCE LIGHT & POWER**  
**MINUTES OF REGULAR BOARD MEETING**

**December 17, 2020**

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 9:50 a.m. on December 17, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 19, 2020 public hearing and minutes of the November 19, 2020 regular meeting, Bills #41140, #41144, #41182, #41299, #41419, #41539, #41609, #41725, #41799, #41802, #41813, #41936, #41949, #42876-2917; electronic payments #8803395, #8803399-3426; and direct deposit advice #9905305-5328; Month end and operations reports for October and November 2020, were approved with a motion by Hunt, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Kress reported Lineman & Technicians participated in Safety Training-Lockout/Tagout, Power & Hand Tools and Hazcom on Tuesday December 15, 2020; Office staff continues with the NorthStar Billing & CIS System conversion, working hands-on with the new system on associated changes, along with continued virtual training; 124 customers are currently choosing the paperless option for statements since the introduction of MyAccount in September; First interviews for the Billing Clerk/CSR opening were held Tuesday December 1, 2020 thru Thursday December 3, 2020, with second interviews held Tuesday December 8, 2020; The position was offered & accepted by Kyla Fangman, who will be joining the ILPT team on Wednesday January 6, 2021; Staff preparing & completing tasks related to end of year. 3) Hearn reported updating of Website & applications to reflect upcoming rate changes effective January 1, 2021; Providing additional customer support related to software conversion. 4) Sidles reported line crews working on Highway 150 project scheduled for 2021 by working with City of Independence to complete the cutting down of trees and also relocating utility poles along that section; Line crews called to Fairbank to replace a broken pole. 5) An outage occurred on December 3, 2020 at 11:38 a.m. affecting thirty-one customers in the NE for fourteen minutes due to a squirrel coming in contact with high voltage. 6) No Old Business. 7) New Business-Review of Agreement for Billing Services and Water Meter Reading. 8) Sidles presented analysis of costs related to billing services and water meter reading. 9) Consensus to propose a Billing Service fee equal to the cost for the service and to follow the Union Contract employee wage per hour for Water Meter reading services. 10) LEEF program application and agreement from Dunlap Motors Inc. presented for approval. 11) A motion by Stelter to approve LEEF application for Dunlap Motors Inc., second by Fricke. 12) Discussion on Banking Resolution 2020-01 Naming Depositories. 13) A motion by Hunt to accept Banking Resolution 2020-01 Naming Depositories, inclusive of removal of Farmers State Bank as a depository, along with removal of funds from Farmers State Bank to BankIowa Money Market, second by Fricke. 14) The next regular Board meeting will be Thursday January 28, 2021 at 9:00 a.m.. 15) An upcoming meeting has been set for Thursday February 25, 2021 at 9:00 a.m.. 16) Moved for adjournment at 10:08 a.m. with a motion by Fricke, second by Stelter.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved