

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

September 24, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 10:57 a.m. on September 24, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Amber Hunt, Lance Fricke and Mike Lenius. Absent: Gerald Stelter. Also, present were Kevin Sidles, Josh Vandenburg and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the August 27, 2020 regular meeting, Bills #19725-19762; electronic payments #8803372-8803418, and direct deposit advice #9902676-2693; Month end and operations reports were approved with a motion by Hunt second by Fricke.

Business Conducted: 1) No public request or comment. 2) Sidles reported that the office staff continues with the NorthStar billing system conversion with staff working hands-on with the new system on the associated changes. 3) Vandenburg reported **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; **Construction** updates: a) Fiber to the Home underground work continues in the NE side of town; **Outage** updates: a) No outages to report; **Phone** updates: a) 6 new Hosted PBX Business customers installed; **Cable TV** updates: a) Equipment changes needed for C-Band regulation requirements. 4) Vandenburg reported upcoming items: **Construction:** a) Fiber to the Home conversions continue; b) Service drop installations continue in the SW and NE; c) Discussion on downtown revitalization plan organizers' request for meeting. 5) Old Business: Manager Review - Manager review to take place in closed session at the end of ITU meeting. 6) New Business: 2020 Capital project update. Discussion on 2020 capital project work-in-progress status and actual vs. budgeted costs. 7) New Business: 2021-2023 project planning. Discussion on upcoming projects for year 2021, 2022 and 2023 including project overview and proposed budget costs. 8) The next regular Board meeting will be Thursday October 29, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday November 19, 2020 at 9:00 a.m.. 10) Hunt moved to go into closed session at 11:36 a.m. to discuss competitive information, Iowa Code 22.7(6) and personnel, Iowa code 21.5(i), second by Fricke. 11) ITU back into regular session at 12:45 p.m.. 12) Moved for adjournment at 12:46 p.m. with a motion by Fricke, second by Hunt.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved