

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

July 30, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:21 a.m. on July 30, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the June 25, 2020 regular meeting, Bills #19649-9691 electronic payments #8803272-3321 and direct deposit advice #9902643-2658; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) Vandenburg reported **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; **Construction** updates: a) Underground work continues near David Drive; b) Fiber conversions have resumed; **Outage** updates: a) None to report; **Phone** updates: a) Switch conversion project complete; **Headend** updates: a) Cable Macs rebalanced to compensate for high usage on the NE side; **Personnel** updates: a) Studebaker came on board July 13, 2020. 3) Vandenburg reported upcoming items: **Construction:** a) Fiber conversions; b) Finalize main line underground on SW side; c) Finalize main line underground on NE side; **Cable TV:** Working through FCC spectrum changes; **Phone:** a) Complete testing of new Music On Hold feature for roll out to existing customers; **Budgets:** Finalize 2021 capital improvement plan. 4) No Old Business. 5) New Business-Removal of T1 service offerings discussion. 6) A motion by Lenius to remove T1 service offerings from ILPT telephone options, second by Hunt. 7) The next regular Board meeting will be Thursday August 27, 2020 at 9:00 a.m.. 8) An upcoming meeting has been set for Thursday September 24, 2020 at 9:00 a.m.. 9) Hunt moved to go into closed session at 9:32 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Lenius. 10) ITU back into regular session at 9:40 a.m.. 11) Hunt moved to go into closed session at 9:44 a.m. to discuss personnel, Iowa Code 21.5(i), second by Fricke. 12) ITU back into regular session at 10:15 a.m.. 13) Harvey to summarize Manager review to present to Sidles. 14) Moved for adjournment at 10:17 a.m. with a motion by Hunt, second by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved