

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

June 25, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:20 a.m. on June 25, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the May 28, 2020 regular meeting, Bills #19617-9648 electronic payments #8803228-3271 and direct deposit advice #9902618-2642; Month end and operations reports were approved with a motion by Fricke, second by Hunt.

Business Conducted: 1) No public request or comment. 2) Vandenburg provided an overview of year to date financial Month End reports. 3) Hearn reported proceeding with donation to Post Prom activities scheduled for Saturday July 18, 2020; Chamber of Commerce Live @ 5:00 events canceled for the summer of 2020. 4) Vandenburg reported **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; **Construction** updates: a) Rainy stormy month that has slowed progress; b) Fiber conversions have resumed; c) 138 of 156 customers converted; d) 2020 Fiber Project continued on SW side of town; e) New route to Golf Course on Harrison; **Outage** updates: a) an outage occurred on Monday June 22, 2020 affecting node 17 power supply for approx. thirty minutes after notified; **Phone** updates: a) Switch replacement project approximately 90% complete; b) Music on hold now live internally. 5) Vandenburg reported upcoming items: **Construction:** a) Finish Fiber conversions; b) Finalize main line underground on SW side; c) Finalize main line underground on NE side; **Phone:** a) Continue Switch replacement project. 6) Interviews held for Telecommunications Installer open position. 7) No Old Business. 8) No New Business. 9) The next regular Board meeting will be Thursday July 30, 2020 at 9:00 a.m.. 10) An upcoming meeting has been set for Thursday August 27, 2020 at 9:00 a.m.. 11) Lenius moved to go into closed session at 9:30 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 12) ITU back into regular session at 9:40 a.m.. 13) Moved for adjournment at 9:41 a.m. with a motion by Stelter, second by Hunt.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved