

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

May 28, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:02 a.m. on May 28, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke and Mike Lenius. Absent: Amber Hunt. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the April 30, 2020 regular meeting, Bills #19581-9616 electronic payments #8803179-3227 and direct deposit advice #9902600–2617; Month end and operations reports were approved with a motion by Fricke, second by Stelter.

Business Conducted: 1) No public request or comment. 2) Sidles provided an overview of first quarter Month End reports. 3) Kress reported Drive-up window opened back up for all services, along with all staff reporting to the office for duties; Any customers that ITU was unable to serve inside their homes over the last couple of months were contacted and appointments scheduled. 4) Hearn reported publication of open position – Telecommunications Installer via internal Union, Bulletin Journal, Facebook, website and Channel 25. 5) Sidles noted that the Utility is taking proper precautions when out on appointments using good hygiene practices, proper PPE and following guidelines from the Iowa Department of Public Health. 6) Vandenburg reported **Headend** updates: a) Hurricane Electric Ring moved to 100GB Ring; b) Old 10GB ring decommissioned; **Internet** updates: a) C4 Utilization remains slightly up; b) Calix Utilization remains steady; **Cable TV** updates: a) ESPN Goal Line [Channel 130] discontinued by Disney; **Construction** updates: a) 138 of 156 customers converted; b) Main line aerial complete for 2020 fiber project on SW side of town; c) Skogman Development project completed; **Service Calls** update: a) Calls filtered to resolve issues outside the home; b) Secondly, entrance to home requiring appropriate PPE; **Outage** updates: a) No outages reported. 7) Vandenburg reported upcoming items: **Construction:** a) Finish fiber conversions; b) Finalize main line underground on SW side of town; c) Finalize main line underground on NE side of town. d) West Union Trenching railroad track bore on Golf Course Blvd; **Phone:** a) Continue Switch replacement project. 8) The next regular Board meeting will be Thursday June 25, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday July 30, 2020 at 9:00 a.m.. 10) Fricke moved to go into closed session at 9:15 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 11) ITU back into regular session at 9:20 a.m.. 12) Moved for adjournment at 9:21 a.m. with a motion by Fricke.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved