

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

April 30, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:24 a.m. on April 30, 2020 in the administrative office building. Chairman Stephany Harvey presided via audio/video. Present at the meeting via audio/video were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the March 26, 2020 regular meeting, Bills #19524-9580 electronic payments #8803144-3178 and direct deposit advice #9902582-2599; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) Kress reported Form TC-1 Telecommunications Service Provider annual report filed with IUB. 3) Vandenburg reported **Headend** updates: a) Cogent added to 100GB Ring; **Internet** updates: a) C4 Utilization slightly up; b) Calix Utilization remains steady; **Construction** updates: a) 138 of 156 customers converted; b) 2020 fiber project has continued on SW side of town; c) Skogman Development project started; **Service Calls** update: a) Calls limited to emergency service for Internet & Telephone only; b) Calls limited to outside of customer homes unless emergency; **Outage** updates: a) No outages reported. 4) Vandenburg reported upcoming items: **Construction:** a) Finish fiber conversions; b) String new main line fiber on SW side of town; c) Finish Skogman Development; **Headend:** a) Remove old CER router; **Phone:** a) Continue Switch replacement project. 5) No Old Business. 6) New Business – 2019 Write offs. 7) Hunt moved to approve the ITU 2019 write offs in the amount of \$4,654.50, second by Lenius. 8) The next regular Board meeting will be Thursday May 28, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday June 25, 2020 at 9:00 a.m.. 10) An upcoming meeting has been set for Thursday July 30, 2020 at 9:00 a.m.. 11) Fricke moved to go into closed session at 9:35 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 12) ITU back into regular session at 9:40 a.m.. 13) Moved for adjournment at 9:41 a.m. with a motion by Lenius, second by Hunt.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved