

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

March 26, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:03 a.m. on March 26, 2020 in the administrative office building. Chairman Stephany Harvey presided via conference call. Present at the meeting was Trustee Lance Fricke. Present at the meeting via conference call were Trustees Gerald Stelter, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the February 27, 2020 regular meeting, Bills #19474, #19476-9490, #19492-9523 electronic payments #8803111-3143 and direct deposit advice #9902564-2581; Month end and operations reports were approved with a motion by Stelter, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Sidles reported marketing busy with getting information out to the public on processes in effect at the Utility related to COVID-19; Working on ad to be placed in the Fact Book published by the Bulletin Journal; Working on ad to be placed in the Welcome Guide published by The News. 3) Vandenburg reported **Headend** updates: a) Hurricane Electric connection moved from old ring to Arista routers; **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization remains steady; **Cable TV** updates: a) Now offering customer assistance setting up Roku boxes; **Construction** updates: a) 138 of 156 customers converted; b) 2020 fiber project has started on SW side of town; **Service Calls** update: a) Calls limited to emergency service for Internet & Telephone only; b) Calls limited to outside of customer homes unless emergency. 4) Vandenburg reported upcoming items: **Construction:** a) Finish fiber conversions; b) String new main line fiber on SW side of town; **Headend:** a) Convert to new 100GB Ring over next 30-60 days; **Internet:** a) Review upstream provider contracts; **Phone:** a) Continue Switch replacement project. 5) No Old Business. 6) No New Business. 7) The next regular Board meeting will be Thursday April 30, 2020 at 9:00 a.m.. 8) An upcoming meeting has been set for Thursday May 28, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday June 25, 2020 at 9:00 a.m.. 10) Discussion on meetings through the end of 2020 to be held on the last Thursday of each month with scheduling to occur on the Board calendar. 11) Fricke moved to go into closed session at 9:17 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 12) ITU back into regular session at 9:35 a.m.. 13) Moved for adjournment at 9:35 a.m. with a motion by Lenius, second by Fricke.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved