

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

January 23, 2020

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:06 a.m. on January 23, 2020 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the December 19, 2019 regular meeting, Bills #19357-9427, electronic payments #8803043-3074 and direct deposit advice #9902529-2545; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) Kress reported staff viewed a training video provided by Consortia Consulting on Thursday January 9, 2020 to meet annual Customer Proprietary Network Information [CPNI] certification with the FCC; Hearn & Wieland sat in on Calix demo Friday January 10, 2020. 3) Hearn reported St. John's PTO has reached out to ITU for a contribution to the annual Spring Fling event scheduled for March 2020; Mustang WiFi, powered by Indytel is live at Jr/Sr High School gymnasium. Cheerleaders are throwing out promotional T-Shirts at local sporting events; Updates to Telecom brochure are out for print; Working on forms that can be accessed and submitted on Indytel.com; Calix demo discussion. 4) Vandenburg reported **Headend** updates: a) C4 Traffic moved to new Arista Routers; b) 100GB Ring design completed; **Internet** updates: a) C4 Utilization remains steady; b) Calix Utilization continues to climb; **Cable TV** updates: a) Fox negotiations complete; b) ESPN Goal Line live on channel 130; **Construction** updates: a) New 100GB Ring ready; b) 96 of 156 customers converted. 5) Vandenburg reported upcoming items: **Construction:** a) Finish fiber conversions; **Headend:** a) Finalize new combining; b) Continue converting from MLX to new edge routers; **Cable TV:** a) Install new Viacom receiver; **Internet:** a) Review upstream provider contracts; b) Purchase additional IP block; **Phone:** a) Begin Switch replacement project. 6) New Business – Board of Trustees Officer Election. 7) A motion by Lenius for all positions to remain unchanged – Chairman: Harvey; Chairman Pro-Tem: Fricke; Secretary/Treasurer: Lenius, second by Fricke. 8) The next regular Board meeting will be Thursday February 27, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday March 26, 2020 at 9:00 a.m.. 10) Fricke moved to go into closed session at 9:31 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Lenius. 11) ITU back into regular session at 9:36 a.m.. 12) Moved for adjournment at 9:36 a.m. with a motion by Stelter.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved