

INDEPENDENCE LIGHT & POWER
MINUTES OF REGULAR BOARD MEETING

December 19, 2019

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 9:02 a.m. on December 19, 2019 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Lance Fricke, Mike Lenius and Amber Hunt. Absent: Gerald Stelter. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and Mayor Bonita Davis. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 21, 2019 public hearing and minutes of the November 21, 2019 regular meeting, Bills #42180-2234; electronic payments #8803059-3081, and direct deposit advice #9904981-5016; Month end and operations reports were approved with a motion by Hunt, second by Lenius.

Business Conducted: 1) Harvey requested a change to the agenda to include Revolving Loan Fund, second by Lenius. 2) Public comment by Mayor Davis. 3) Kress reported two group meetings on Aflac supplemental insurance offerings for employees were held Tuesday November 26, 2019; WPPI/NorthStar team were in house Tuesday & Wednesday December 3 & 4, 2019; Active Shooter training conducted by a representative from the Independence Police Department & Emergency Management took place Thursday December 5, 2019; Year-end workflow in process. 4) Sidles reported line crews continue to work on pole replacement on First Street from Malone Creek to 7th Avenue; Upcoming project of pole installation from West Substation down Bland Blvd. 5) An outage affecting WWTP for one hour fifteen minutes due to overhead equipment malfunction – WWTP on back up generation during outage. 6) Added agenda item Revolving Loan Fund – possible updates to existing LEEF Program discussion, along with discussion on future project(s) eligibility. 7) New Business: Financial Audit proposal – Review of audit proposals received for three-year period beginning with fiscal year end December 31, 2019. 8) A motion by Fricke to accept Baker Tilly proposal for three-year audit service for Fiscal Year Ending December 31, 2019 through Fiscal Year Ending December 31, 2021, second by Hunt. 9) Review of updated document - Agreement for Billing Services and Water Meter Reading. 10) Consensus to propose a Billing Service fee equal to the cost for the service and to follow the Union Contract employee wage per hour for Water Meter reading services. 11) The next regular Board meeting will be Thursday January 23, 2020 at 9:00 a.m.. 12) An upcoming meeting has been set for Thursday February 27, 2020 at 9:00 a.m.. 13) An upcoming meeting has been set for Thursday March 26, 2020 at 9:00 a.m.. 14) Sidles noted upcoming items for January meeting to include Board Officer elections and Board Self Evaluation. 15) Fricke moved to go into closed session at 9:31 a.m. to discuss personnel, Iowa Code 21.5(i), second by Lenius. 16) ILP back into regular session at 10:18 a.m.. 17) A motion by Lenius to approve 2020 salary compensation as follows: Wilson- increase 2.5%; Kress-increase 2.5%; Sidles-increase 2.5%, second by Fricke. 18) Moved for adjournment at 10:20 a.m. with a motion by Hunt.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved