

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

November 21, 2019

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:05 a.m. on November 21, 2019 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Lance Fricke, Mike Lenius and Amber Hunt. Absent: Gerald Stelter. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the October 31, 2019 regular meeting, Bills #19251-9307, electronic payments #8802982-3015 and direct deposit advice #9902484-2501; Month end and operations reports were approved with a motion by Fricke, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Kress reported Wieland participated in Calix Support Cloud webinar Tuesday November 12, 2019. 3) Hearn reported rate change letter insert will be included with the November 27, 2019 and December 13, 2019 statements; NE fiber installs being scheduled. 4) Vandenburg reported **Headend** updates: a) No changes; **Internet** updates: a) C4 Utilization continues to climb; b) Calix Utilization continues to climb; **Cable TV** updates: a) No changes; **Construction** update provided. 5) Vandenburg reported upcoming items: **Construction:** a) Bury fiber to location on Enterprise Drive; b) Bury drops to houses on Otterville Blvd; c) Continue fiber conversions; **Headend:** a) Install new EDFA; b) Continue converting from MLX to new edge routers. **Engineering:** a) Begin plan to replace Node 20 with Fiber to the Home technology in 2021. 6) Maintenance window scheduled for Monday November 25, 2019 from 1:00 – 3:00 p.m.. 7) The next regular Board meeting will be Thursday December 19, 2019 at 9:00 a.m.. 8) An upcoming meeting has been set for Thursday January 23, 2020 at 9:00 a.m.. 9) An upcoming meeting has been set for Thursday February 27, 2020 at 9:00 a.m.. 10) Fricke moved to go into closed session at 9:21 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 11) ITU back into regular session at 9:27 a.m.. 12) Moved for adjournment at 9:27 a.m. with a motion by Hunt, second by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved