

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

May 23, 2019

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:17 a.m. on May 23, 2019 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the April 18, 2019 regular meeting, Bills #18891-8962, electronic payments #8802767, #8802787-2819 and direct deposit advice #9902367-2384; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) Executive session for Board evaluation to be held at the end of regular ITU Board meeting today. 3) Hearn reported ILPT now offering free WiFi at Mustang Way Park. An A frame sign is out on game days, signs within the Park are promoting the service, a commercial is running on Indytel cable and promotional items will be handed out at Mustang Way Park on Monday June 3, 2019. 4) Sidles noted an acknowledgment letter was received from USDA selecting our application under REDL [Rural Economic Development Loan] program for expansion at Wapsie Valley Creamery. 5) Vandenburg reported **Internet** updates: a) C4 Utilization reflecting increases over last month; b) Calix Utilization unvarying; **Headend** updates: a) New Arista routers added to network; b) BGP modified & now controlled by the new Arista routers; **Phone** updates: a) Department of Human Services hosted PBX live with 19 phones available; **Cable TV** updates: a) Stingray now live on channels 900-919; **Outage** update: a) Outage affecting one customer occurred Sunday May 5, 2019 on the NE side of town due to a semi-tractor/trailer snagging a coax line; **Construction** updates: a) 84 homes on NE ready for conversion; b) Terrace Drive mainline 70% complete; c) New redundant 144 count fiber to Splice Point 2; d) Main line fiber to Mill Hills complete; e) New 144 count fiber to the 1100 block of First Street East; **Community WiFi** updates: a) Mustang Way Park now live; b) Equipment has arrived for access point that will be located within "Leinbaugh Field". 6) Vandenburg reported upcoming items: **Construction:** a) Drops to houses on Terrace Drive to start; b) Pull main line fiber on Terrace Drive; c) Begin replacement of Splice Point 2; **Headend:** a) Transition of fiber ring equipment; **Phone:** a) Finalize new fiber route to Prairie Hills for 54-line SIP trunk; **Cable TV:** a) Upgrade Disney channels in Plus package to HD; b) Finalize new Standard Plus lineup. 7) Sidles noted that a couple of damage claims have been reported in conjunction with the Terrace Drive build. 8) Old Business-Union contracts: signed documents inclusive of grievance, working conditions and wage scale have been received from both IBEW and Teamsters. 9) A motion by Hunt to authorize the signing of the IBEW and Teamsters contracts, second by Fricke. 10) New Business-Bucket truck: discussion on purchase of unbudgeted item in 2019. 11) A motion by Lenius to approve the replacement of 2011 Dodge Altec bucket truck in year 2019, second by Fricke. 12) Discussion on sidewalk located at the front of Administrative Building with consensus for temporary fix until later in summer when facility sidewalk/parking lot improvements are scheduled. 13) Fricke moved to go into closed session at 8:52 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 14) ITU back into regular session at 8:55 a.m.. 15) The next regular Board meeting will be Thursday June 27, 2019 at 8:00 a.m.. 16) An upcoming meeting has been set for Thursday July 18, 2019 at 8:00 a.m.. 17) Hunt moved to go into executive session at 8:56 for Board evaluation, second by Fricke. 18) ITU back into regular session at 9:28. 19) Harvey to put together an overview of the evaluation. 20) Moved for adjournment at 9:40 a.m. with a motion by Hunt, second by Fricke.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved