

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

April 18, 2019

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:01 a.m. on April 18, 2019 in the administrative office building. Chairman Pro-tem Lance Fricke presided. Present at the meeting were Trustees Gerald Stelter and Mike Lenius, with Stephany Harvey joining at 8:05. Absent: Amber Hunt. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and Mayor Bonita Davis. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the March 21, 2019 regular meeting and the minutes of the March 29, 2019 Special Board meeting, Bills #18821-8890, electronic payments #8802757-2786 and direct deposit advice #9902349–2366; Month end and operations reports were approved with a motion by Lenius, second by Stelter.

Business Conducted: 1) Public comment from Mayor Davis commending the compilation of the Board Policy Manual. 2) Executive session for Board evaluation postponed to upcoming meeting set for Thursday May 23, 2019. 3) Kress reported IAMU safety dividend presented in the amount of \$4,174.52; PDCM renewal finalization took place Thursday April 4, 2019 – will be switching to a calendar year premium basis versus April 1st renewal; Broadband Workshop offered by Consortia was held in house on Thursday March 28, 2019 with technicians and office staff attending; Wieland attended the MACC Midwest Road Show on Tuesday April 9, 2019 in Cedar Rapids; Safety training – Hazard Communications took place Tuesday April 2, 2019. 4) Hearn reported Fiber to the Home campaign focused on Terrace Drive area inclusive of door tags, press release and commercial. 5) Vandenburg reported **Internet** updates: a) C4 Utilization holding steady; b) Calix Utilization unvarying; **Cable TV** updates: a) KCRG 9.4 & 9.5 live on channels 35 & 36; b) CNN, HLN, Cartoon and Turner Classic movies now HD; c) All Standard Basic package channels now HD with the exception of Viacom channels; **Outage** update: a) None to report; **Construction** updates: a) 50 additional homes on 2nd, 3rd, and 4th Street NE ready for fiber conversion. 6) Vandenburg reported upcoming items: **Construction:** a) West Union Trenching to start Terrace Drive middle of May; b) Finish bury drops that accumulated over the winter; c) Test fiber routes for additional community WiFi; **Headend:** a) Install edge router hardware; **Cable TV:** a) Move DMX channels to Stingray approx. April 30, 2019; b) Upgrade Disney channels in Plus package to HD; c) Finalize new Standard Plus lineup. 7) Old Business – Predictive Index discussion with consensus to address during the Budget process. 8) Standard Basic lineup discussion. 9) A motion by Harvey to proceed with Phase 1 for additions as presented to the Standard Basic lineup related to finalization of Viacom transition, second by Stelter. 10) Community WiFi offering w/ICSD discussion. 11) A motion by Harvey to authorize ITU management to proceed with conversations regarding Community WiFi access points, of which one will be located within “Mustang Way Park”, second by Lenius. 12) Harvey moved to approve the ITU 2018 write offs in the amount of \$695.45, second by Stelter. 13) The next regular Board meeting will be Thursday May 23, 2019 at 8:00 a.m.. 14) An upcoming meeting has been set for Thursday June 27, 2019. 15) Harvey moved to go into closed session at 8:53 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Lenius. 16) ITU back into regular session at 9:04 a.m.. 17) Moved for adjournment at 9:04 a.m. with a motion by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved