

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

February 28, 2019

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:01 a.m. on February 28, 2019 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke, Mike Lenius and Amber Hunt. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and John Tischer. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the January 22, 2019 regular meeting, Bills #18708-8767, electronic payments #8802693-2725 and direct deposit advice #9902313-2330; Month end and operations reports were approved with a motion by Fricke, second by Hunt.

Business Conducted: 1) Chairman Harvey welcomed Board Member Amber Hunt. 2) A motion by Hunt to amend the agenda to begin with New Business-Predictive Index Midwest, second by Fricke. 3) John Tischer, Predictive Index Midwest presentation. 4) Discussion on sustainability of program. 5) No public request or comment. 6) Hearn reported - continue to schedule RFOG customers for conversion; Scholarship applications were due by Monday February 25, 2019 - Nine applications received; St John's PTO seeking contribution to the annual Spring Fling event. 7) Vandenburg presented Smart Home option as this contribution. 8) A motion by Lenius to donate service package options with a value of up to \$600.00 for the annual St. John's Spring Fling event, second by Hunt. 9) Vandenburg reported **Internet** updates: a) C4 Utilization decreased last month; b) Calix Utilization increased; **Telephone** updates: a) One-year extension with Aureon to be signed by March 1, 2019 for tandem; b) Inteliqunt tandem testing has started; **Construction** updates: a) Jackson Green installs-2 conversions remaining; b) RFOG installs-26 conversions remaining; **Outage** update: a) Five-minute outage on February 7, 2019 due to Hurricane Electric peer failure. 10) Vandenburg reported upcoming items: **Construction:** a) Finalize engineering for Terrace Drive area; b) Finish aerial drops on NE side; **Other:** a) Finalize new design of BGP routes – begin install of new edge routers. 11) Old Business: Board Policy Manual final draft. 12) A motion by Fricke to adopt the final draft Board Policy Manual, second by Hunt. 13) A copy of the manual will be forward to Mayor, Davis. 14) Union negotiation scheduled for Thursday March 14, 2019 at 10:00 a.m.. 15) The next regular Board meeting will be Thursday March 21, 2019 at 8:00 a.m.. 16) An upcoming meeting, along with executive session for Board evaluation has been set for Thursday April 18, 2019. 17) Stelter moved to go into closed session at 9:45 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Hunt. 18) ITU back into regular session at 10:02 a.m.. 19) Moved for adjournment at 10:02 a.m. with a motion by Stelter.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved