

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

January 22, 2019

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:35 a.m. on January 22, 2019 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke and Mike Lenius. Absent: Becki Davis. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the December 13, 2018 regular meeting, Bills #18565-8628, electronic payments #8802627-2657 and direct deposit advice #9902268-2294, Bills #18629-8707, electronic payments #8802658-2692 and direct deposit advice #9902295-2312; Month end and operations reports were approved with a motion by Fricke, second by Lenius.

Business Conducted: 1) No public request or comment. 2) Kress reported ILPT has registered for a Broadband Workshop offered by Consortia with a tentative date of March 28, 2019. 3) Hearn reported unscheduled RFOG customers have been mailed a letter to contact the office for an appointment regarding Fiber to the Home project. 4) Vandenburg reported **Cable Headend** updates: a) New TVGN channel “scrolling guide” live; b) POP now full screen on Channel 19; **Internet** updates: a) C4 Utilization increased last month; b) Calix Utilization increased; **Telephone** updates: a) Private SIP trunk with Inteliquint live; **Construction** updates: a) Jackson Green installs-19 conversions remaining; b) RFOG installs-95 conversions remaining; **Head End** updates: a) Backup HVAC project complete; **City** update: a) Performed review of the past two years with positive feedback from City Council. 5) Vandenburg reported upcoming items: **Construction:** a) Finalize fiber routes for Terrace Drive area; b) Finish aerial drops on NE side; **Other:** a) Begin new design of Ring & BGP routes – WIN [Wisconsin Independent Network] performing network discovery. 6) New Business: Loan Policy-review and discussion. 7) A motion by Lenius to accept the Loan Policy as presented, second by Stelter. 8) The next regular Board meeting will be Thursday February 28, 2019 at 8:00 a.m.. 9) An upcoming meeting has been set for Thursday March 21, 2019. 10) Lenius moved to go into closed session at 9:58 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 11) ITU back into regular session at 10:08 a.m.. 12) Moved for adjournment at 10:08 a.m. with a motion by Stelter, second by Fricke.

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Stephany Harvey, Chairperson

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Mike Lenius, Secretary/Treasurer

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Date Approved