

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

September 27, 2018

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:06 a.m. on September 27, 2018 in the administrative office building. Chairman Pro-Tem Lance Fricke presided. Present at the meeting were Trustees Gerald Stelter, Becki Davis and Mike Lenius. Present at the meeting through conference call was Stephany Harvey. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the August 30, 2018 regular meeting; Bills #18399-8446, electronic payments #8802532-2565 and direct deposit advice #9902214-2231; Month end and operations reports were approved with a motion by Lenius, second by Davis.

Business Conducted: 1) No public request or comment. 2) Hearn reported ILPT will have a booth at the Farmers Market Saturday October 6, 2018; Food drive collection box at the Market and collection boxes at the office during the entire month of October. 3) Vandenburg reported **Cable Headend** updates: a) No changes; **Internet** updates: a) Utilization remains steady; **Construction:** a) Jackson Green nearing completion and ready for installs; **Telephone** updates: a) Least cost routing issues continue – tariff options under review; **City** updates: a) Water SCADA system complete; New Channel 25 operational – encoder discussion. 4) Vandenburg reported upcoming items: **Construction:** a) Jackson Green installs; b) NE bury drops; c) Finalize engineering of box 15 for 2020; **Head End:** a) Repair GPS/time server; b) Move Calix shelf-convert to 10GB connection on shelf; **Cable Head End:** a) Open conversation with Independence Community School District regarding Channel 24 updates. 5) Calix Mesh Unit service offering discussion. 6) A motion by Lenius for ILPT to add an additional monthly feature on Internet service - Calix Mesh Unit at a cost of \$3.00 per month, second by Davis. 7) Resolution 2018-02, Authorizing Application for USDA Loan discussion. 8) A motion by Lenius to approve ITU Resolution 2018-02, Resolution Authorizing WVC Application for USDA Loan, second by Davis. 9) Proposed 2019 Capital Projects discussion. 10) The next regular Board meeting will be Thursday October 25, 2018 at 8:00 a.m.. 11) An upcoming meeting has been set for Thursday November 29, 2018 at 8:00 a.m.. 12) Stelter moved to go into closed session at 9:49 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Davis. 13) ITU back into regular session at 9:58 a.m.. 14) Moved for adjournment at 9:58 a.m. with a motion by Stelter, second by Davis.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved