

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

October 25, 2018

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:01 a.m. on October 25, 2018 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Lance Fricke, Becki Davis and Mike Lenius. Absent: Gerald Stelter. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and Susie Pinckney. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the September 27, 2018 regular meeting; Bills #18399-8446, electronic payments #8802532-2565 and direct deposit advice #9902214-2231; Month end and operations reports were approved with a motion by Lenius, second by Davis.

Business Conducted: 1) No public request or comment. 2) A motion by Fricke to amend the agenda to begin with New Business-Healthcare Update, second by Davis. 3) Mark J Becker & Associates, ACA Certified, CBC | Director of Compliance/COO Susie Pinckney presented an Employee Benefit Program Update. 4) Kress reported Fire Extinguisher/Fire Prevention training took place Wednesday October 10, 2018; Employees participated in a Fire Drill Thursday morning October 11, 2018. 5) Hearn reported ILPT had a booth at the Farmers Market Saturday October 6, 2018; Preparation has begun for Indytel involvement in downtown Christmas event-Jingle on Main to be held Friday evening November 30, 2018; Scheduling Fiber conversions on the SW side; Working on scholarship application for 2019 graduates. 6) Vandenburg reported **Cable Headend** updates: a) POP contract change; **Internet** updates: a) Utilization increased last month; **Construction** updates: a) Jackson Green completed and ready for install; b) RFOG customers ready for installs; **Telephone** updates: a) Tariff change effective October 1, 2018; 7) Vandenburg reported upcoming items: **Construction:** a) Jackson Green installs; b) Finish NE drops & start installs; c) RFOG customers to fiber; d) Hire Otter Creek Construction to assist with fiber installs; **ICSD:** a) Educational Channel 24 now HD with further discussion on Channel 24 and ITU's role moving forward; b) Expansion ideas related to WiFi in the Parks. 8) New Business – Proposed 2019 Budget discussion. 9) Proposed 2019 rates discussion. 10) Motion by Lenius to accept Internet High Speed package and Cable Standard Plus package pricing updates for residential customers effective January 1, 2019 as presented by management, second by Fricke. 11) The 2019 Budget Public Hearing is set for Thursday November 29, 2018 at 8:00 a.m., with the next regular Board meeting to follow. 12) An upcoming meeting has been set for Thursday December 13, 2018 at 8:00 a.m. 13) Fricke moved to go into closed session at 9:23 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Davis. 14) ITU back into regular session at 9:30 a.m.. 15) Moved for adjournment at 9:30 a.m. with a motion by Fricke, second by Lenius.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved