

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

August 30, 2018

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:01 a.m. on August 30, 2018 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke, Becki Davis and Mike Lenius. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and Jodi Dobson. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the July 19, 2018 regular meeting; Bills #18333-8398, electronic payments #8802499-2531 and direct deposit advice #9902196-2213; Month end and operations reports were approved with a motion by Lenius, second by Fricke.

Business Conducted: 1) No public request or comment. 2) A motion by Fricke to amend the agenda to begin with New Business – Audit 2017, second by Davis. 3) Baker Tilly, Partner Jodi Dobson presented an explanation of the 2017 Audit. 4) Hearn reported ILPT will have a booth at the Farmer’s Market Saturday October 6, 2018. 5) Vandenburg reported **Cable Headend** updates: a) One outage to report this month of KGAN, KRIN and KWKB from August 7 – August 15, 2018 due to carrier tower storm damage; **Internet** updates: a) Utilization remains steady; **Construction:** a) Main line in Jackson Green complete. b) Starting preinstalls/drops on Juniper Drive, Pine Drive and Carrie Avenue; **Telephone** updates: a) Least cost routing issue; **City** updates: a) Water SCADA system: i) Installed fiber optic switch. ii) Fiber routes tested. iii) Installed firewall & VPN tunnel between City and Waste Water Treatment Plant – As of August 29, 2018 Water SCADA network system fully functional. 6) Vandenburg reported upcoming items: **Cable Headend:** a) Move Weather channel satellite [complete]. b) Complete over air study for local channels; **Construction:** a) Jackson Green fiber optic drops to customer homes. b) Box 6 main line route; **Head End:** a) Continue testing indoor ONT’s. b) Repair GPS/time server. c) Install fiber splitter. 7) Pedestal identification discussion. 8) The next regular Board meeting will be Thursday September 27, 2018 at 8:00 a.m.. 9) An upcoming meeting has been set for Thursday October 25, 2018 at 8:00 a.m.. 10) Fricke moved to go into closed session at 8:46 a.m. to discuss competitive information, Iowa Code 22.7(6) and personnel, Iowa Code 21.5(i), second by Davis. 11) ITU back into regular session at 9:03 a.m.. 12) Moved for adjournment at 9:03 a.m. with a motion by Fricke, second by Davis.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved