

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

June 28, 2018

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:06 a.m. on June 28, 2018 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Gerald Stelter, Lance Fricke and Becki Davis. Absent: Mike Lenius. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the May 24, 2018 regular meeting and minutes of the May 24, 2018 Board Policy Manual Review workshop; Bills #18211-8272, electronic payments #8802443-2473 and direct deposit advice #9902151-2168; Month end and operations reports were approved with a motion by Fricke, second by Davis.

Business Conducted: 1) No public request or comment. 2) Flickinger noted that the ILPT Board of Trustees is subject to the Open Meetings law. 3) Kress reported office staff preparing for upcoming Cable TV rate changes effective July 1, 2018; ILPT has registered for a Broadband Workshop offered by Consortia to be held the week of July 16, 2018. 4) Sidles reported Marketing updates inclusive of bill stuffer letter to customers regarding Cable TV rate changes effective July 1, 2018; Signage for Administrative Building improvements/addition scheduled to begin in July; Notifications to customers in Jackson Green, Pines and Cardinal Court of pre-install/install Fiber to the Home campaign in their area. 5) Presentation on command center. 6) Six to seven hour maintenance window scheduled for mid-July. 7) Vandenburg reported **Internet** updates: a) Cisco Core router replacement complete; b) Utilization remains steady; **Help Desk:** a) reporting updates; b) Discussion on least cost routing; **Construction:** a) Main routes in SW [Jackson Green] complete; b) Peds & taps arrived earlier this week; 8) Vandenburg reported upcoming items: **Construction:** a) Jackson Green drops to customer homes; b) Box 6 main line route; **Head End:** a) Upgrade Calix shelf for new indoor ONT's; b) Test indoor ONT's. 9) A motion by Fricke to table Old Business-Board Policy Manual review in ITU meeting for review to occur at the end of the ILP meeting to be held later this morning, second by Davis. 10) The next regular Board meeting will be Thursday July 19, 2018 at 8:00 a.m.. 11) An upcoming meeting has been set for Thursday August 30, 2018 at 8:00 a.m.. 12) Davis moved to go into closed session at 8:42 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Stelter. 13) ITU back into regular session at 8:55 a.m.. 14) Moved for adjournment at 8:55 a.m. with a motion by Fricke, second by Davis.

Stephany Harvey, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved