

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

November 22, 2017

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:38 a.m. on November 22, 2017 in the administrative office building. Chairman Amber Hunt presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter, Stephany and Lance Fricke. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the October 26, 2017 regular meeting; Bills #17804-862 electronic payments #8802217-2251 and direct deposit advice #9902016-2033; Month end and operations reports were approved with a motion by Harvey, second by Fricke.

Business Conducted: 1) Kress reported staff is viewing a training video to meet annual Customer Proprietary Network Information [CPNI] certification with the FCC. 2) Discussion regarding Net Neutrality. 3) Hearn reported ILPT “Thank You” commercial is now airing; Preparation continues for Indytel involvement in downtown Christmas event-Jingle on Main to be held Friday December 8, 2017; Customer service surveys for new installs and service calls continue on a monthly basis; Application process requesting Email contact information enables ITU a better opportunity to keep customers apprised. 4) Vandenburg reported **Cable Headend** updates: a) First Cherry Picker removed; b) AMC & DIY now HD; **Construction** updates a) Fiber route to Teachers Park complete; b) Fiber To The Home project on Carrie Avenue complete; **Help Desk** reporting updates; **WiFi in the Park** updates: a) Cisco Meraki AP points live; b) Implementation of Branded WiFi Portal complete; **Phone** updates: a) Metaswitch upgrade complete. 5) Vandenburg reported upcoming items: **Phone:** ANPI SIP trunk conversion; **WiFi in the Park:** Teachers Park live; **Construction:** Dark fiber route to Century Link for Heartland Technologies; **Internet:** Decommission Qwilt cache server; **Cable:** a) Remove last Cherry Picker. 6) TiVo alternative discussion. 7) The next regular Board meeting will be Thursday December 21, 2017 at 8:00 a.m.. 8) Harvey moved to go into closed session at 10:22 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 9) ITU back into regular session at 10:31 a.m.. 10) Moved for adjournment at 10:31 a.m. with a motion by Stelter.

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Amber Hunt, Chairperson

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Leon Bachman, Secretary/Treasurer

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Date Approved