

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

December 21, 2017

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:00 a.m. on December 21, 2017 in the administrative office building. Chairman Amber Hunt presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter, Stephany Harvey and Lance Fricke. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Denny Wilson, John Kurtz, Mike Lenius and Becky Davis. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 22, 2017 public hearing and minutes of the November 22, 2017 regular meeting; Bills #17863-910, electronic payments #8802252-2284 and direct deposit advice #9902034-2060; Month end and operations reports were approved with a motion by Harvey, second by Fricke.

Business Conducted: 1) Request by Bachman to amend agenda for Public discussion. 2) ILPT Board appointment conversation. 3) Bachman excused himself from the ILPT regular meeting at 8:23 a.m. 4) Public attendee Lenius excused himself from the ILPT regular meeting at 8:25 a.m. 5) Hearn reported on Indytel participation in downtown Christmas event-Jingle on Main held Friday December 8, 2017; Farmers State Bank has chosen ILPT for Business of the Month – spot light to occur the month of January 2018; Marketing campaign to begin early 2018 on ILPT scholarship program and Fiber to the Home project. 6) Vandenburg reported **Cable Headend** updates: a) Second Cherry Picker removed; b) Nat Geo Wild, SEC, ESPN News & MoviePlex now HD; c) Sinclair agreement complete; **Internet** updates: a) Peak usage holding during the evening hours; **Construction** updates a) Fiber route to Century Link for Heartland Technologies complete; b) Fiber route to Green Acres for Buchanan County complete; **Help Desk** reporting updates; 7) Vandenburg reported upcoming items: **Phone:** ANPI SIP trunk conversion; **Internet:** Continued monitoring of nightly usage; **Cable:** a) Continue HD conversions in anticipation of March 1, 2018 deadline; b) Engineering of new QAM layout to make room for remaining HD's; **Construction:** Finalize Engineering plan for Fiber to the Home project in 2018. 8) The next regular Board meeting will be Thursday January 25, 2018 at 8:00 a.m.. 9) Harvey moved to go into closed session at 8:45 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 10) ITU back into regular session at 8:52 a.m.. 11) Moved for adjournment at 8:52 a.m. with a motion by Fricke.

Amber Hunt, Chairperson

Leon Bachman, Secretary/Treasurer

Date Approved