

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

October 26, 2017

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 8:02 a.m. on October 26, 2017 in the administrative office building. Chairman Pro tem Stephany Harvey presided. Present at the meeting were Trustees Leon Bachman and Lance Fricke. Absent: Amber Hunt and Gerald Stelter. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the September 28, 2017 regular meeting; Bills #17736-803 electronic payments #8802192-2216 and direct deposit advice #9901998-2015; Month end and operations reports were approved with a motion by Bachman, second by Fricke.

Business Conducted: 1) Kress reported Jill Thornton, Consortia Consulting, Inc. representative visited on Wednesday October 18, 2017; Staff continues to work through scheduling service calls supporting the digital platform conversion. 2) Hearn reported ILPT booth at the Farmers Market Saturday September 30, 2017 was very successful; ILPT Food drive will continue through the end of October; A news release "Indytel is now offering All-Digital Cable TV" was featured in the Bulletin Journal Saturday October 21, 2017; ICAN will be at ILPT Friday November 3, 2017 to shoot a "Thank You" commercial; Preparation has begun for Indytel involvement in downtown Christmas event-Jingle on Main; Farmers State Bank has chosen ILPT for Business of the Month – spot light to occur the month of January 2018; 3) Vandenburg reported **Managed Services** updates: a) New hosted PBX customer helps ITU reach goal for the year; b) New IndyVault customer; **Construction** updates: a) Fiber route from Elementary to Press Box; b) Fiber to the Home project on Kellie Avenue; **Help Desk** reporting updates with intermittent signal issue discussion; **WiFi in the Park** updates: a) Testing ubiquity outdoor access points; b) Implementation of Branded WiFi portal. 4) Vandenburg reported upcoming items: **Phone** updates: Least cost routing troubleshooting; **Internet** updates: Continue Ring review with Jesup-carrier grade equipment. 5) Fricke moved to go into closed session at 9:09 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Bachman. 6) Motion rescinded by Bachman, second by Fricke. 7) 2018 Budget discussion. 8) Tentative acceptance of 2018 Budget with Public Hearing date to be set. 9) The 2018 Budget Public Hearing is set for Wednesday November 22, 2017 at 8:00 a.m., with the next regular Board meeting to follow. 10) Fricke moved to go into closed session at 9:32 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Bachman. 11) ITU back into regular session at 9:59 a.m.. 12) Moved for adjournment at 9:59 a.m. with a motion by Bachman.

Amber Hunt, Chairperson

Leon Bachman, Secretary/Treasurer

Date Approved