

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

June 22, 2017

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:37 a.m. on June 22, 2017 in the administrative office building. Chairman Amber Hunt presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter, Stephany Harvey and Lance Fricke. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the May 25, 2017 regular meeting; Bills #17481-552 electronic payments #8802080-2105 and direct deposit advice #9901917-1934; Month end and operations reports were approved with a motion by Harvey, second by Bachman.

Business Conducted: 1) Consent agenda discussion to amend item number 10 on the May 25, 2017 minutes to read: A motion by Harvey to accept Cable packages / pricing updates for residential and commercial customers effective September 1, 2017 as presented in closed session, second by Fricke. 2) Kress reported EE leave began May 30, 2017 with temporary position to continue eight to ten weeks out; Staff busy with system rate set-up along with identifying accounts that will be moving to new Internet rates effective July 1, 2017. 3) Hearn reported updates to customer applications and Telecommunication brochures to accommodate rates effective July 1, 2017; Telecom Business application form now available; 2017-2018 Buchanan Community Directory updates in process. 4) Vandenburg reported **Cable** headend updates: a) Cable TV live on Calix; b) IP conversion complete; c) New processors ordered; **Internet** updates: a) C4 running 42% load during peak hours; b) Total internet utilization of 2.2GB during peak hours; **Telephone** update: a) BCHC SIP trunk live; **Managed Services** updates: a) New customer added; b) Business customer – new network built; **City** updates: a) Police Department moved to City network; b) Swimming Pool placed on City network; Help Desk activity recap. 5) Vandenburg reported upcoming items: a) Hits DTA software build; b) replacement of SD channels with HD; c) New combining system to be built; d) Installation on new processors; e) Testing of Calix equipment in Rowley to begin July 10, 2017. 6) Bachman moved to go into closed session at 10:05 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Harvey. 7) ITU back into regular session at 10:18 a.m.. 8) A motion by Bachman to eliminate the Pay Per View offering discussed in closed session effective September 1, 2017 from ITU cable options, second by Harvey. 9) The next regular Board meeting will be Thursday July 20, 2017 at 8:00 a.m.. 10) Moved for adjournment at 10:23 a.m. with a motion by Bachman.

Amber Hunt, Chairperson

Leon Bachman, Secretary/Treasurer

Date Approved