

# INDEPENDENCE TELECOM UTILITY

## MINUTES OF BOARD OF TRUSTEES

February 23, 2017

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 9:56 a.m. on February 23, 2017 in the administrative office building. Chairman Amber Hunt presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter, Stephany Harvey and Lance Fricke. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn, Lans Flickinger and Richard Wearmouth. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the January 26, 2017 regular meeting; Bills #17219-7284; electronic payments #8801969-1997 and direct deposit advice #9901845-1862; Month end and operations reports were approved with a motion by Harvey, second by Fricke.

Business Conducted: 1) Kress reported February statement insert Emergency Battery Backup for Telephone Modems; PDCM Pre Renewal Strategy meeting held February 9, 2017 – IAMU safety dividend presented in the amount of \$1322; Recap on 2016 City IT Services. 2) Hearn reported customer service surveys for new installs and service calls going well – schedule monthly drawing for bill credit on the first Friday of each month; Presentation for Telecom Lunch & Learn: Managed Services in process. 3) Vandenburg reported cable HE: new RF lasers ordered; New server for digital boxes installed February 22, 2017; 4) Vandenburg reported internet: New connection with INS; Network upgrade to 10GB interfaces; Cable modem and Fiber networks moved off old core. 5) Vandenburg reported City network transition to IndyTel HE complete; Help Desk reporting; Last non-Rowley customers moved off Adran. 6) Vandenburg reported upcoming items: HD channel move to digital lineup; Leakage testing equipment installation with training scheduled for March 1, 2017; Performance evaluations in process; 7) Harvey moved to go into closed session at 10:45 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Fricke. 8) ITU back into regular session at 11:05 a.m.. 9) The next regular Board meeting will be Thursday March 23, 2017 at 8:00 a.m.. 10) Moved for adjournment at 11:05 a.m. with a motion by Fricke.

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Amber Hunt, Chairperson

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Leon Bachman, Secretary/Treasurer

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Date Approved