

INDEPENDENCE LIGHT & POWER
MINUTES OF REGULAR BOARD MEETING

November 22, 2016

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 10:20 a.m. on November 22, 2016 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter and Amber Hunt. Absent: Lance Fricke. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the October 27, 2016 regular meeting; Bills #39624, #39633, #39647-9720; electronic payments #8802153-2176, 8802178, and direct deposit advice #9904043-4067; Month end and operations reports were approved with a motion by Hunt, second by Stelter.

Business Conducted: 1) A motion by Bachman to amend agenda to include financial disclosure-disbursement of funds, second by Stelter. 2) A motion by Hunt to approve adoption of consent agenda format, second by Stelter. 3) Kress reported staff meeting held November 3rd with GSO/Help desk ticketing integration follow-up in process; Statement penalty process flow; Updated numbers presented on tender types per month; Call analysis ongoing process; November 9th staff meeting-webcast on Customer Experience-The New Customer Service; Hearn & Wieland attended WPPI Building Community Connections November 10, 2016; PCS upgrade Friday November 11, 2016; EE Handbook template review with PDCM Tuesday November 15, 2016. 4) Sidles reported SHERMCO onsite as needed to complete SCADA system; IUB compliance inspections & corrections; LED security light conversion project underway with planned completion late November; Working with Mid-American on natural gas meter house removal; Working on removal and sale of old alarming equipment and switchgear; Crews started working on LED lighting upgrades for Waste Water Treatment Plant; Traffic signal base replacements are complete; No outages to report. 5) Consensus for rebate program to remain unchanged pertaining to Disaster Recovery Coalition inquiry. 6) Review of audit proposals received for three year period beginning with fiscal year end December 31, 2016. 7) A motion by Bachman to accept Baker Tilly proposal for three year audit service for Fiscal Year Ending December 31, 2016 through Fiscal Year Ending December 31, 2018, second by Hunt. 8) Fleet Vehicle Safety and Usage Policy presented and discussed. 9) A motion by Stelter to approve Fleet Vehicle Safety and Usage Policy, second by Bachman. 10) A motion by Bachman to purchase peoplehr software for performance evaluation process of General Manager and ILPT staff, second by Hunt. 11) Core Value discussion. 12) A motion by Bachman to review depository resolution for funds of both ITU and ILP, second by Stelter. 13) The next regular Board meeting will be Thursday December 15, 2016 at 8:00 a.m. 14) Moved for adjournment at 11:13 a.m. with a motion by Stelter.

Stephany Harvey, Chairperson

Leon Bachman, Secretary/Treasurer

Date Approved