

**INDEPENDENCE LIGHT & POWER**  
**MINUTES OF REGULAR BOARD MEETING**

**December 15, 2016**

Call to Order: The regular monthly meeting of the Board of Trustees of Independence Light & Power was called to order at 8:00 a.m. on December 15, 2016 in the administrative office building. Chairman Stephany Harvey presided. Present at the meeting were Trustees Leon Bachman, Gerald Stelter, Amber Hunt and Lance Fricke. Absent: None. Also, present were Kevin Sidles, Linda Kress, Josh Vandenburg, Melissa Hearn and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the November 22, 2016 public hearing and minutes of the November 22, 2016 regular meeting; Bills #39721-9773; electronic payments #8802177 #8802179-2202, and direct deposit advice #9904068-4089; Month end and operations reports were approved with a motion by Fricke, second by Stelter.

Business Conducted: 1) Consensus to move Executive session to the end of the regular meetings. 2) Kress reported December staff meeting discussion inclusive of Managed Services, Introduction of peoplehr evaluation tool, Energy Assistance restricted tender work instructions and Elster ticketing system-with support portal training to occur Thursday afternoon December 15, 2016; Telecon with PDCM December 8, 2016 to review first draft of EE Handbook template; LED Area Light switch out with billing staff working through updates to new rates; LED Street Light conversion project numbers finalized with loan to City reflecting payback in 7.25 years; Depository offering discussions w/Financial Institutions; Indytel website currently undergoing scheduled maintenance; Preliminary 2016 audit field work on Friday December 16, 2016. 3) Sidles reported LED area/security light conversion project underway w/35 fixtures left to be changed out; Working with Mid-American on natural gas meter house removal; SCADA system 95% complete; Working on removal and sale of old alarming equipment and switchgear; Crews 50% complete on LED lighting upgrades for Waste Water Treatment Plant; An outage on December 1, 2016 due to blown lightning arrestor affecting 18 customers for 50 minutes. 4) Discussion on Plant remodel and sale of Admin Building. 5) A motion by Bachman to reach out to ISU and UNI for a feasibility study on the Plant remodel along with hiring a certified appraiser to complete an appraisal of the Administrative Building, second by Hunt. 6) Discussion on Banking Resolution naming depositories. 7) A motion by Bachman to accept Banking Resolution 2016-01 naming depositories, inclusive of Rowley Savings Bank at FDIC limit, second by Fricke. 8) Board of Trustees officer election discussion. 9) A motion by Fricke to appoint Hunt as Chairperson, Harvey as Pro-Tem and Bachman as Secretary/Treasurer effective January 1, 2017, second by Stelter. 10) The next regular Board meeting will be Thursday January 26, 2017 at 8:00 a.m.. 11) Hunt moved to go into closed session at 9:06 a.m. to discuss personnel, Iowa Code 21.5 (i), second by Fricke. 12) ILP back into regular session at 9:36 a.m.. 13) A motion by Bachman on compensation for General Manager at \$130,000.00 effective January 1, 2017, second by Stelter. 14) Moved for adjournment at 9:38 a.m. with a motion by Stelter.

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Stephany Harvey, Chairperson

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Leon Bachman, Secretary/Treasurer

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Date Approved